



POSITION ANNOUNCEMENT

Date of Notice: April 27, 2023, 2023
Name of Position: Family Support Case Manager
Respond to: Pathfinders
4200 North Holton St, Suite 400
Milwaukee, WI 53212

Closing Date: When filled
Status: Full-Time
Contact: hr@pathfindersmke.org

Job Purpose and Reporting Structure:

Under the direction of the Supported Housing Program Manager, the Family Support Case Manager provides in-home support to Pathfinders families by teaching parenting skills, promoting positive parent-child relationships, and providing referrals to appropriate community resources. The Family Support Case Manager provides housing case management assistance for up to five pregnant and/or parenting youth seeking housing support for themselves and for their children. The Family Support Case Manager plays a pivotal role in providing pregnant and/or parenting program participants with the support and services needed to ensure that all families served by the Supported Housing team are as strong and as healthy as possible.

Essential Duties and Responsibilities:

- Assess the health and safety needs of any parent or child receiving Pathfinders Supported Housing program support
- Provides developmentally and culturally appropriate in-home education and training to program participants related to home management, discipline techniques, communication skills, and boundary setting
- Works cooperatively and effectively with the entire Supported Housing team, ensuring that all Supported Housing program participants have access to parenting support services
- Provides intensive, ongoing case management services to up to 5 participants at a time, focusing on finding and helping participants to maintain safe and secure housing for their families
 - a. Assists participants in the development of strength-based action plans that are individualized and client-centered and that support each program participant's development of **Positive connections**, **Academic achievement**, **Training and employment**, **safe and secure Housing**, and **Social and emotional well-being**
 - b. Utilizes *Housing First* standards and principles to ensure low-barrier access to housing
 - c. Serves a liaison between program participants, housing specialists, and other team members
 - d. Provides emotional and physical support to clients when they are moving in or out of apartments
- Increases each participant's access to mainstream community resources available through the Drop-In Center and within the Greater Milwaukee area; working effectively with the program's collaborative partners to ensure successful service access
- Maintains client records, accurate case notes, and completes required client reports
- Participates in all relevant program and agency meetings, trainings, and development opportunities
- Other duties as assigned.

Qualification/Requirements:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Additional Information

Position pays \$36,000 - \$40,500. Pathfinders offers medical, dental and vision insurance, and the opportunity to join a caring and committed team of professionals.

Response

Send letter of interest, current resume and salary expectations via email to hr@pathfindersmke.org. Please specify which position you are applying for. Organizational information can be found at www.pathfindersmke.org. No phone calls will be accepted.

An Equal Opportunity Organization - Pathfinders is deeply committed to diversity in all that we do. We welcome applications from all individuals including those who mirror the diversity of our youth and the community we serve.