



POSITION ANNOUNCEMENT

Date of Notice: April 4, 2025
Name of Position: PATHS Case Manager
Respond to: Pathfinders
4200 North Holton St, Suite 400
Milwaukee, WI 53212

Closing Date: When filled
Status: Full-Time
Contact: hr@pathfindersmke.org

Job Purpose and Reporting Structure:

Under the direction of the Supported Housing Program Manager, the **PATHS Case Manager** provides assistance to young adults ages 17-21 (upon program enrollment) who are seeking resources and support. The PATHS Case Manager is responsible for providing individual housing assistance including basic needs resources, case management services, and access to resources provided by a network of over one dozen collaborative community partner organizations.

Essential Duties and Responsibilities:

- Assess housing barriers of individuals and families experiencing homelessness to determine how housing and case management support could be most helpful.
- Work cooperatively and effectively with Pathfinders direct service providers, as well as with other providers in the greater Milwaukee area, to coordinate services and maximize the participants' access to necessary resources and assistance.
- Provide comprehensive case management services to approximately 10 program participants geared toward helping each youth exit foster care into safe and secure housing.
 - a. Assist program participants in the development of a strength-based and solution-focused individualized action plan that promotes safe and stable housing and self-sufficiency.
 - b. With participant input, build a team of providers in order to ensure ongoing support as needed.
 - c. Employ *Housing First* and *Harm Reduction* principles to ensure low-barrier access to housing.
 - d. Schedule home visits with program participants to further progress towards self-sufficiency.
 - e. Assist participants in developing competencies that support participants' development of **Positive connections**, **Academic achievement**, **employment and Training** that provides a livable wage, safe and secure **Housing**, and **Social** and emotional well-being.
- Support participants, both emotionally and physically, when they are moving in to and out of apartments.
- Provide immediate crisis support, either directly or by making a referral to a more appropriate service provider.
- Maintain client records, keep accurate case notes, and complete necessary reports in a timely manner.
- Participate in all relevant program and agency meetings, trainings, and development opportunities.
- Other duties may be assigned.

Supervisory Responsibilities:

None

Qualification Requirements:

Education generally equivalent to a Bachelor's degree in a human services field is preferred. All candidates must possess knowledge of the Harm Reduction and *Housing First* methods of service provision and must be willing to practice them

Additional Information

Position pays \$38,000 - \$42,000. Pathfinders offers medical, dental, vision and insurance, and the opportunity to join a caring and committed team of professions.

Response

Send letter of interest, current resume and salary expectations via email to hr@pathfindersmke.org. Please specify which position you are applying for. Organizational information can be found at www.pathfindersmke.org. No phone calls will be accepted.

An Equal Opportunity Organization - Pathfinders is deeply committed to diversity in all that we do. We welcome applications from all individuals including those who mirror the diversity of our youth and the community we serve.